

Key points and summary of TO User Group (UG) questions/discussion sessions. NB: Not verbatim.

RIIO-T2 TO User Group – Meeting 12		
Monday 28 th October	09:45 – 17:50	Glasgow
Tuesday 29 th October	10:00 – 14:00	
Meeting called by	Rt. Hon Charles Hendry	
Type of meeting	TO User Group – Meeting 12	
Facilitator	SP Energy Networks	
Note takers	Gillian Hurding and Suzanne Taylor	
Chair & Timekeeper	Rt. Hon Charles Hendry	
Attendees	Rt. Hon Charles Hendry Rob Cormie (Apologies) Martin Kearns Julian Leslie (Apologies) Angela Love (Dialing In) David Ritchie Andrew Robertson Dan Thomas Prof. Karen Turner Kankana Dubey	Gillian Hurding (relevant sessions only) Suzanne Taylor (relevant sessions only) Jim Sutherland (relevant sessions only) Stephanie Anderson (relevant sessions only) Kate McGeoch (relevant sessions only) Jane McMillan (relevant sessions only) Craig McTaggart (relevant sessions only) Martin Hill (relevant sessions only)
Agenda Topic: Charles and Gillian : Intro and summary of plans		
10:00 – 10:05	Rt Hon The Charles Hendry	
Discussion	<ul style="list-style-type: none"> Outline of meeting and process for review Jim Sutherland gave a short update on Business 	
Agenda Topic: A summary of changes for the December Business Plan		
10:05-10:35	Martin Hill and Craig McTaggart	
Discussion	<ul style="list-style-type: none"> SPEN provide of changes between October and December plan. 	
Agenda Topic: An overview of our Consumer Value Proposition(s)		
10:35 – 11:00	Martin Hill/Stephanie Anderson	
Discussion	<ul style="list-style-type: none"> SPEN provide an overview of consumer value propositions in the business plan. QnA and feedback with User Group. 	
Agenda Topic: Kate and Jane from SPEN – A review of our Environmental Action Plan		
11:00-11:15		
Discussion	<ul style="list-style-type: none"> Group heard from SP Energy Networks' Head of Sustainability regarding the Company's RIIO-T2 environmental and sustainability plans. QnA with User Group 	

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	<ul style="list-style-type: none"> User Group provide comment on enviro and sustainability elements of the report.
Agenda Topic: A Sustainable Network	
11:15-12:00	David Ritchie and Rob Cormie
Discussion	<ul style="list-style-type: none"> User Group meet alone to discuss A Sustainable Network Chapter User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Whole System Planning	
12:15 - 13:00	Martin Kearns and Julian Leslie
Discussion	<ul style="list-style-type: none"> User Group meet alone to discuss Non Load Related Expenditure Chapter User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Load Related Expenditure	
13:00-13:45	Dan Thomas and Martin Kearns:
Discussion	<ul style="list-style-type: none"> User Group meet alone to discuss Load Related Expenditure Chapter User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Non-Load Related Expenditure	
14.15 - 15.00	Andrew Robertson
Discussion	<ul style="list-style-type: none"> User Group meet alone to discuss Non-Load Related Expenditure Chapter User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Overall Ambition of our T2 Plan / Welcome to our Plan feedback	
15:00 - 15:30	Jim Sutherland
Discussion	<ul style="list-style-type: none"> RiIO-T2 Director met with User Group to provide a summary of the overall ambition of the RiIO-T2 plan User Group provided feedback on the Welcome to Our Plan sections of the BP.
Agenda Topic: Supporting & Securing our Networks	
16.00 - 16.30	Charles Hendry & Andrew Robertson
Discussion	<ul style="list-style-type: none"> User Group meet alone to discuss Supporting & Securing our Networks chapter User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Managing Uncertainty	

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16.00 – 16.30	Charles Hendry & Dan Thomas
Discussion	<ul style="list-style-type: none"> • User Group meet alone to discuss Managing Uncertainty chapter • User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Output Incentive Proposals	
16.00 – 16.30	Andrew Robertson and Dan Thomas
Discussion	<ul style="list-style-type: none"> • User Group meet alone to discuss Output Incentive chapter • User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Day 2	
Agenda Topic: Co-creating the Plan with our Stakeholders	
09:15-09:45	Karen Turner and Angela Love
Discussion	<ul style="list-style-type: none"> • SPEN provide the group with a Review of Willingness to Accept high-level results presented to User Group • User Group meet alone to discuss Co-creating chapter • User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Ongoing role for TO User Group	
09:45-09:50	Suzanne Taylor
Discussion	<ul style="list-style-type: none"> • Group discuss ongoing role and membership for a Transmission User Group
Agenda Topic: Continuing to Engage with our Stakeholders	
16.00 – 16.30	Angela Love and Karen Turner
Discussion	<ul style="list-style-type: none"> • User Group meet alone to discuss Continuing to Engage chapter • User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Innovation Built-In	
16.00 – 16.30	Angela Love and Rob Cormie
Discussion	<ul style="list-style-type: none"> • User Group meet alone to discuss Innovation Built-In chapter • User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Health and Safety	
11:15-11:45	Angela Love and Andrew Robertson
Discussion	<ul style="list-style-type: none"> • User Group meet alone to discuss Health and Safety chapter • User Group provided feedback to SPEN at end of session for Triangulation Tracker.

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Agenda Topic: Delivering Our Plan	
11.45 – 12.15	Dan Thomas and Dave Ritchie
Discussion	<ul style="list-style-type: none">• User Group meet alone to discuss Delivering Our Plan chapter• User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: Governance and Assurance	
13:45-14:15	Martin Kearns and Karen Turner
Discussion	<ul style="list-style-type: none">• User Group meet alone to discuss Governance and Assurance chapter• User Group provided feedback to SPEN at end of session for Triangulation Tracker.
Agenda Topic: TO User Group review of Challenge Log	
14.30 – 15.00	Charles Hendry
Discussion	<ul style="list-style-type: none">• User Group review Challenge Log to confirm status of actions
Agenda Topic: AOB/Close	
15.00 – 15.15	Charles Hendry
Discussion	<ul style="list-style-type: none">• Group discuss best timing of next User Group meeting for November